

# Northallerton Business Improvement District

## Baseline Agreements **2022-2027\***

\*Due to Local Government cost pressures, our initial proposal is that **any applicable** costs are reviewed on an annual basis as per national BID guidance. The baselines here are for **2022-27**.

The purpose of this baseline agreement is to set out, for the avoidance of doubt, the **STANDARD SERVICES** provided by **Northallerton Town Council** within the BID area and to set the benchmark criteria against which the provisions of additional services will be assessed. These are services that the Authority is required to undertake as part of statutory functions.

Any services provided by the BID levy are *complementary* to these baseline services.

<b>Service</b>	Northallerton Town Council
<b>Head of Service</b>	Town Clerk or Deputy Clerk
<b>Telephone</b>	01609 776718
<b>Email</b>	admin@northallertontowncouncil.gov.uk

<b>Baseline activity</b>	Landscaping, Street Furniture, Play Equipment, Events Bonfire and Santa Sunday		
<b>Service specification</b>	<ul style="list-style-type: none"> <li>Landscaping and planting of Play areas and amenity areas including roundabouts. <b>Planting and maintenance of floral arrangements within the Northallerton BID area.</b></li> <li>Maintenance of Street Furniture and Play Equipment.</li> <li>Running events i.e.: Bonfire and Santa Sunday</li> </ul>		
<b>Statutory or discretionary?</b>	Discretionary		
<b>Timing of activity</b>	All year round except for Santa Sunday and Bonfire		
<b>Staffing and equipment</b>	3 grounds maintenance 37hrs a week and machinery ie: grass cutters 6 employed staff for events on the day 8 to 12 hours 2 employed staff several hours during the year		
<b>Key performance measures</b>	<b>Measure</b>		
<b>Non-compliance procedure</b>	Any issues with services to be reported to the Town Clerk		
<b>Existing value of contract/ service</b>	<b>The BID has agreed to make an annual financial contribution to the provision of floral arrangements within the BID boundary to supplement the existing Town Council budget.</b>		
<b>Boundary area</b>	BID boundary, though some the services of the Town Council listed here extend beyond the BID boundary		
<b>Proposed additional BID activity</b>	None to date		
<b>Cost of additional BID activity</b>	Nil		