



Attending	Lindsay Judd (Chairperson - LJ) Julie Hutson (JH), Mark Haynes (MH) Dawn Ledger (DL-representing Charles Barker) Tina Watson (TW), Nicky Burton (NB)) Marcus Grover (MG)	
Administration	Julia Chance (JC)	
Apologies	Faye Stevenson (FS) Scarlet Crow (SC)	
AGENDA ITEM	DETAIL	ACTION
MINUTES	Minutes from Board Meeting 13.03.18 – agreed as a true record	
COMPANY	Directors were reminded about the forthcoming AGM on the 26 th June at the Golden Lion.	
FINANCE	Financial Statement was agreed and accepted.	
	JC gave a report on current BID collection levels and informed the board than non payers would now go into debt recovery via the HDC process.	
	Eura audit have been appointed to conduct the independent examination of the BID's accounts.	
GROUPS	All Group Activity is detailed in May Board report	
Marketing	Little Book of Offers third edition will be ready by the 20 th July 2018 BID members are manning a Love Northallerton stand at the Great Yorkshire Show. £5K has been allocated for a Christmas Grotto on the High St.	
Place	All High St will be gum zapped in May and June. Xmas lights approved (Garthway festooning is subject to sign ups from the shops there) Action on MG and JC to sign up at least 80% of the tenants there.	MG and JC
Safe	CCTV is now installed at Lowgates using the BID's camera. Action on JC to arrange a press release and photo.	JC
Parking	Final Report will be published in time for AGM	JC
NTE/Events	2018 Festival Programme is underway, next event is Homefront on June 10 th on the High St.	
Business Support	Cardboard Recycling Project has been developed with Yorwaste	
AOB	Action on JC to draft a letter from the chairman on the current policy of notifying businesses if Highways are to be closed for any reason after MG's complaint about the Freedom Parade.	JC
	Action on JC to work up a project on Business Champions looking at how businesses are faring since the BID's inception and tracking revenue against footfall stats,	JC